

# **Cordova Bay Association for Community Affairs Annual General Meeting ~ 28 April 2021**

**Welcome!**



# **Cordova Bay Association for Community Affairs**

## **Current Board of Directors**

- \* President: Alex Izett**
- \* 1<sup>st</sup> Vice President: Gloria Wills**
- \* 2nd Vice President: David Kuprowsky**
- \* Secretary: Barb Lucas**
- \* Treasurer: Keith Anderson**
- \* Membership Chair: Neil Swart**
- \* Planning Co-Chairs: Annie Djioisa & Mike Giordano**
- \* Transportation Chair (*pro tem*): Alex Izett**
- \* Public Relations Chair: Brock Nordman**
- \* Website: Gloria Wills**
- \* SCAN Representative: David Kuprowsky**

# **Cordova Bay Association for Community Affairs**

## **Territorial Acknowledgement**

***As representatives of the Cordova Bay Association, we acknowledge the WSÁNEĆ and Lekwungen peoples on whose traditional territory our Cordova Bay community was built, and offer our respects to their ancestors who were living at the village of TEL, IŁĆE at the time of the South Saanich Treaty of 1852.***

***We recognize that the 1852 South Saanich Treaty charted out a relationship with the WSÁNEĆ and Lekwungen peoples that we are hoping to continue to develop today and into the future.***

(Courtesy of Dr. Brian Thom, Associate Professor, Department of Anthropology UVic January 2021)

# **Cordova Bay Association for Community Affairs**

## **2021 Annual General Meeting Agenda**

- 1. Welcome & Call to Order**
- 2. Territorial Acknowledgement**
- 3. Approval of the Agenda**
- 4. Approval of the Minutes of the 2020 Annual General Meeting**
- 5. President's Report**
- 6. Q&A on Treasurer's Report (Financial Statements for FY 2020)**
  - ~ Appointment of the Financial Reviewer for the 2021 Fiscal Year**
- 7. Q&A on CBA Committee Reports & Activities**
  - ~ Membership Report**
  - ~ Planning Report**
  - ~ Transportation Report**
  - ~ Communications Strategy**
- 8. Election of Directors**
- 9. New Business**
- 10. Motion to Adjourn**

# **Cordova Bay Association for Community Affairs Minutes ~ 2020 Annual General Meeting**

## **SUMMARY DRAFT MINUTES OF MOTIONS ONLY (Full Minutes are in the AGM Package)**

**Held: October 28, 2020**

**Location: Zoom Webinar Meeting (due to COVID-19)**

**Board Members In Attendance: Larry Gontovnick, Alex Izett, Neil Swart, Keith Anderson, Barb Lucas, Gloria Wills, David Kuprowsky, Michael Giordano, Dale Christenson**

**Board Member Regrets: Brock Nordman (+ one seat vacant)**

**Number of CBA Members in attendance (including board members): 42**

**Recording Secretary: Barb Lucas**

### **Call to Order and Welcome**

Larry Gontovnick called the meeting to order at 7:35pm and welcomed everyone to this unusual AGM due to COVID-19 circumstances and introduced the current CBA Board members.

### **Approval of the Agenda:**

**Motion to approve the agenda as presented.**

**Moved: Keith Anderson / Seconded: Dale Christenson**

**Carried**

### **Approval of the Minutes for CBA Annual General Meeting April 17, 2019**

**Motion to approve the April 17, 2019 AGM minutes as presented.**

**Moved: Gloria Wills / Seconded: Alex Izett**

**Carried**

### **Treasurers Report**

**Motion That Katerina Edwards of Katerina's Bookkeeping be retained as the financial reviewer for the Cordova Bay Association for Community Affairs for 2020, as required by Part 7, Number 51 of the CBA Bylaws and as recommended by the CBA Board of Directors.**

**Moved: Keith Anderson / Seconded: David Kuprowsky**

**Carried**

# **Cordova Bay Association for Community Affairs Minutes ~ 2020 Annual General Meeting**

## **SUMMARY DRAFT MINUTES (Continued)**

### **Proposed Bylaw Amendments**

**Gloria Wills noted that a 75% majority of those in attendance is needed to approve bylaw amendments (special resolutions).**

**Motion: That the Cordova Bay Association for Community Affairs amend its bylaw Part 5, S.48 b) to read Transportation; amend bylaw Part 5, S.48 c) to read Public Relations; and amend bylaw Part 5, S.48 d) to read Events.**

**Moved: Larry Gontovnick / Seconded: Dale Christenson** **Carried**

**Motion: That the Cordova Bay Association for Community Affairs amend its bylaws Part 7, S.53 to replace the word "audited" with "audited or reviewed" and replace the words "auditor" or "auditors" with "auditor / reviewer" or "auditors / reviewers".**

**Moved: Larry Gontovnick / Seconded: Keith Anderson** **Carried**

**Both motions were passed unanimously.**

### **Election of Directors**

**Larry called 3 times for any nominations from the floor for the election for the two year term positions. Seeing none, the slate as presented for two year terms – Barb Lucas, Gloria Wills, Alex Izett, Mike Giordano, and Dale Christenson – is elected by acclamation.**

**Larry then called 3 times for any nominations from the floor for the election for the one year term position, currently vacant with no nominations. Seeing none, the one year term position remains vacant.**

**Motion to adjourn.**

**Moved: Alex Izett / Seconded: Gloria Wills** **Carried**

**The meeting adjourned at 8:38pm.**

# CBA AGM 2021 President's Report

- \* **Business in COVID times ~ Zoom connectivity; Mailchimp & Website maintained; *The Cordovan* published; Notice Board active; presence at Saanich meetings.**
- \* **Commitment to *Territorial Acknowledgement*.**
- \* **OUR LOCAL AREA PLAN ~ WHERE IS THAT HEADED?**
- \* **Altering course ~ broader neighbourhood focus; enhanced Community engagement.**
- \* **Zoom Webinars ~ Indigenous Peoples & Black History Month celebrated.**
- \* ***The Cordovan* ~ watch for “junior reporter” from Claremont.**
- \* **Call for more volunteers ~ need for additional Board members.**
- \* **CBA funding available ~ Claremont scholarship continuing; other worthy community projects?**

# **CBA 2021 AGM Treasurer's Report**

**(Full Treasurer's Report and Financial Statements are in the AGM Package)**

- 1. The Association's financial health as at the December 31, 2020 fiscal year continued to be strong, as has been the case for the past number of years.**
- 2. The financial assets of the Association totaled \$29,278 at year end, comprised of bank accounts and low risk term investments with our bankers. As in prior years, there were no financial liabilities at the 2020 fiscal year end.**
- 3. Operations for the 2020 fiscal year resulted in an excess of revenues over expenditures of \$1,257, compared to \$124, in 2019. Revenues for 2020 were lower than 2019 by \$1,541 with expenditures decreasing by \$2,674 compared to 2019. The decreases in revenues and expenses were primarily due to the COVID 19 driven cancellation of the 2020 Cordova Bay Day event with the related decrease in membership sales.**
- 4. The Financial Statements of the Association have been reviewed and reported on by an independent accountant.**
- 5. Key factors for the continuing operational and financial health of the Association are the continuing support and participation from Cordova Bay residents and the District of Saanich.**

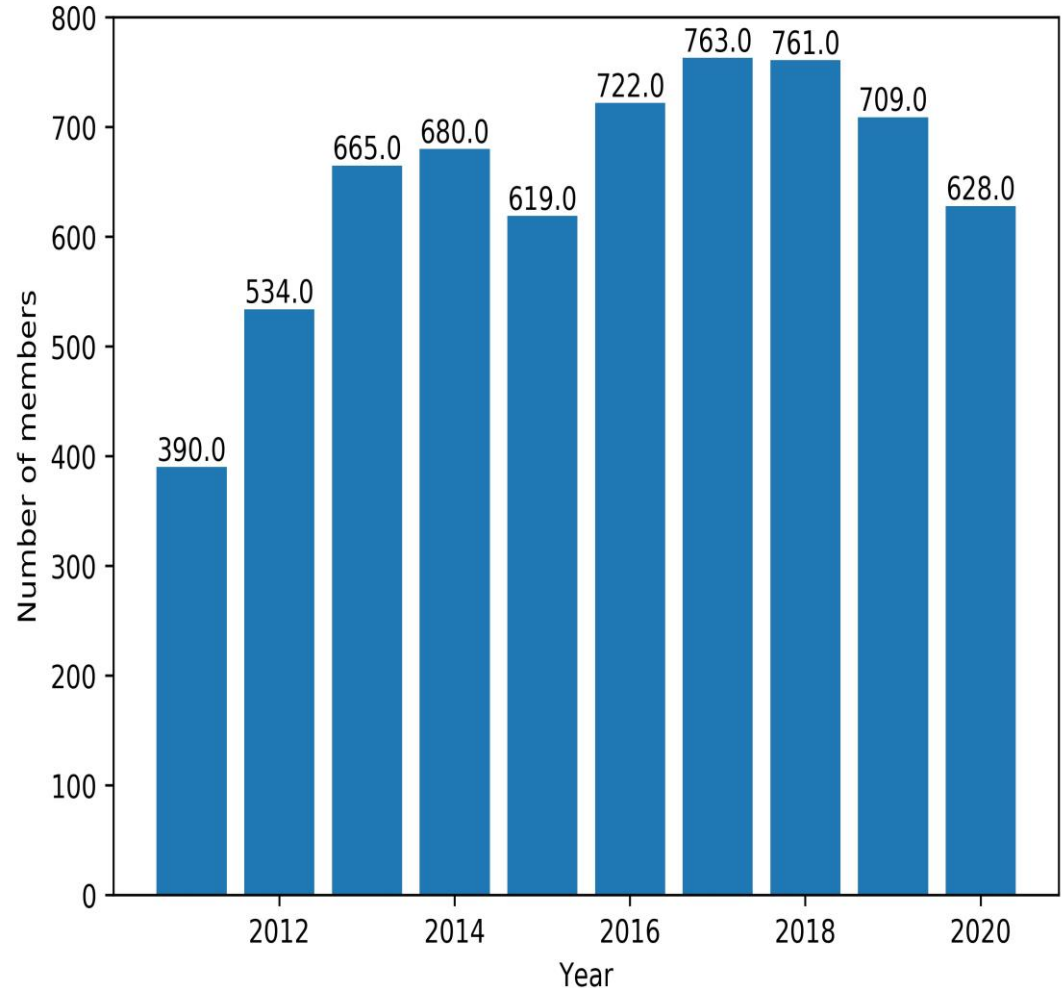
# **Appointment of the Financial Reviewer for the 2021 Fiscal Year**

## **Motion:**

***That Katerina Edwards of Katerina's Bookkeeping be retained as the financial reviewer for the Cordova Bay Association for Community Affairs for 2021, as required by Part 7, Number 51 of the CBA Bylaws and as recommended by the CBA Board of Directors.***

# CBA AGM 2021 Membership Report

- **Move to online membership renewals and online payments has continued.**
- **Continued membership slowdown in 2020, partly due to COVID.**
- **Time for a new membership model / engagement strategy?**



# **CBA AGM 2021 Planning Report**

**Currently the CBACA has approximately 20 rezoning/development applications that are being “tracked”. The developments are at various stages, most of these projects Saanich has received a referral from the CBACA, the majority are in progress and we are focusing on tracking the progress. The CBACA is averaging about 1 referral request from Saanich per month. We continue to look at ways to improve upon our referral process, streamlining the process for applicants, surrounding neighbours, the District of Saanich and the CBACA. Current highlights include:-**

**\* The Haro (5118-5120 Cordova Bay Road-**

**Phase 1: The first two buildings on the East Side of the property, are nearing completion (Expected Fall 2021). These 2 buildings are approximately 90% sold.**

**Phase 2: The third building on the West Side of the project is under construction, and is being offered for sale. Anticipate completion is fall 2022.**

**\* CB Community Club (941 Sutcliffe Rd) - To rezone from RS-18 to P-4 (Recreation and Open Space) to construct a new community club building. No general objections from CBA to Saanich. There has been no update from Saanich to the applicant since submitting the amended development permit in early 2020.**

# **CBA AGM 2021 Planning Report (Cont'd)**

**\* 755 Cordova Bay Road (Aragon Properties) - A 26 acre community with a mix of single family dwellings and multi family. Expected build out 5-10 years. Although no development plans and or applications have been submitted to Saanich, the developer has begun site remediation and site prep.**

**\* 5229 Cordova Bay Rd - To rezone from C9 (Local Service Station) to mixed use zoning to construct a 4-storey building with 20 residential units over commercial. Although many neighbours and the CBACA had general objections, Saanich has approved the project. The building will highlight a coffee shop in the commercial area, with residential units on stories 2 through 4.**

**\* 5197 Del Monte Ave - To rezone from A-1 (Rural Zone) to RS-8 (Single Family Dwelling Zone) to create 4 additional lots for single family dwelling use resulting in a total of 5 lots. Each house will be two stories with a flat roof and a secondary suite. Rezoning, Subdivision development, and 5 lots registration all approved. Construction of a single-family house on lot 3 has started.**

# **CBA AGM 2021 Transportation Report**

- \* Mayor's "speed reduction" initiative dropped to 30km/h ~ hopefully Pilot Project will look beyond "residential" streets.**
- \* Enforcement of speed limits needs to be stepped up; "excessive speeding" continues to plague Cordova Bay.**
- \* Pat Bay Hwy/Sayward intersection ~ request for dedicated left turn for southbound vehicles coming off Sayward rejected by MOTI.**
- \* Cordova Bay Road sidewalk improvement anticipated (Walema~Matticks Woods); Lochside Drive next? Other roadway upgrade measures identified within Development Cost Charges funding & Local Area Plan proposals need to be advanced.**
- \* Safety of pedestrians must remain paramount ~ *Better Mobility Saanich* advocacy group welcomed.**

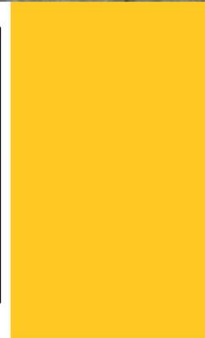
**CORDOVA BAY  
ASSOCIATION**  
FOR COMMUNITY AFFAIRS



# CBA Communications Strategy Action Plan



Welcome to  
**Cordova Bay**





# CBA Communications Strategy Action Plan

## Message from the President

The CB Association is switching its' focus to engagement and community building. Recognizing that we can expand our reach to build a vibrant and engaged community, our goal is to expand our membership and bring more residents into the group.

Our community is changing and so are we.

As a neighbourhood association we see the CBA as a community association to be a space for us to connect, share and learn from eachother.

## Reaching out to the community

Gathering their thoughts on what the community is for them and how to improve. Creating opportunities to connect and learn about the possibilities

## Have Fun

Fun projects through the year to increase awareness and engagement in the community of Cordova Bay



# How do we do this?

## Volunteers

Speak up.  
We need your help.

## New to Cordova Bay?

Welcoming those  
who have just  
arrived.

Who needs to borrow  
a cup of sugar?

## Have Fun

Time spent with others  
builds lasting friendships  
and memories.

Let's create those  
opportunities

# CBA 2021 AGM Election of Directors

## Nominating Committee

**Gloria Wills (Chair)**  
**Debbie Sherwood**  
**Ruthild Ohl**

**5 board positions are open for a 2-year term (until April 2023 AGM)**

**2 board positions are open for a 1-year term (until April 2022 AGM)**

## Candidate List (2-Year Term)

### Re-Election

- **David Kuprowsky\***
- **Annie Djiotsa\***
- **Brock Nordman\***
- **Neil Swart\***

### Election

- **Vacant (replacing Keith Anderson)**

## Candidate List (1-Year Term)

### Election

- **Vacant (Larry Gontovnick resignation)**
- **Vacant (Dale Christenson resignation)**

**\* Current board member**

# **CBA Candidates Bios for 2021 Elections**

## **David Kuprowsky (Re-Election)**

**David has lived in Cordova Bay since 1965 and has seen a lot of change in the community since attending Cordova Bay Elementary and Claremont Secondary schools. He owns and operates a local drywall business. David enjoys being active in the community and when not working, can often be found on the local golf courses.**

# **CBA Candidates Bios for 2021 Elections**

## **Annie Djiotso (Re-Election)**

**Originally from Cameroon, Annie immigrated to Canada 30 years ago. After earning a Master's degree in public administration in Montreal, she enrolled in the Canadian Armed Forces in the early 2000s where she served for almost two decades until her retirement from the military in 2019 at the rank of Major. Following her retirement, her life-long passion for learning sent her to Geneva where she completed another Master's degree in international development, with a plan of maybe working overseas one day.**

**Annie and her two kids have been living in Cordova Bay since 2008. Both kids graduated from Claremont High School. From day one, they all fell in love with this beautiful neighbourhood that the kids still call home although they themselves have now settled in Vancouver and Calgary.**

**While retired, Annie remains busy by volunteering for her neighbourhood community association, Saanich, and Victoria municipalities, as well as for a few Black-focused organisations in Victoria.**

**Annie loves travelling, reading, spending time with her kids when they are around and has a passion for helping others.**

# **CBA Candidates Bios for 2021 Elections**

## **Brock Nordman (Re-Election)**

**Brock and his partner Siobhan moved to Cordova Bay in 2018 after testing the waters in a number of other places. He grew up in Richmond and attended UBC, graduating with a degree in Forestry. He is loving his return to the West Coast and can often be seen out hiking or walking the beach in Cordova Bay. Having worked in various roles as a sales manager and now pursuing a career as a realtor here in Victoria, he is always ready for a chat and is keen to be part of his community.**

# **CBA Candidates Bios for 2021 Elections**

## **Neil Swart (Re-Election)**

**Neil lives on Fenn Ave. with his partner Jessica and two dogs, and you'll often find him out on our beautiful local beaches with the dogs, cycling on Lochside trail, or on the water paddling or most frequently following his passion for sailing. They love living in Cordova Bay, and as some of the younger residents, they are eager to contribute back to the community, and to help ensure a bright long term future for the area.**

**Neil has served as the membership director of the CBA since January 2019.**

# **CBA 2021 AGM Election of Directors**

## **List of Nominated Candidates:** **2-Year Term (Until April 2023 AGM)**

- **David Kuprowsky\* (Re-Election)**
- **Annie Djioisa\* (Re-Election)**
- **Brock Nordman\* (Re-Election)**
- **Neil Swart\* (Re-Election)**
- **Vacant (Election)**

## **1-Year Term (Until April 2022 AGM)**

- **Vacant (Election)**
- **Vacant (Election)**
- ✓ **Any nominations from the floor (two CBA members can nominate an individual. The individual also needs to be a CBA member in good standing.)**
- ✓ **Second call for nominations.**
- ✓ **Third call for nominations.**

**\* Current board member**

**Conduct election of new directors**

# **Cordova Bay Association for Community Affairs 2021 Annual General Meeting**

***New Business ?***

# **Cordova Bay Association for Community Affairs 2021 Annual General Meeting**

***Motion to Adjourn***