

**Cordova Bay Association for Community Affairs
Board of Directors Meeting**

Held: 9th March, 2022
Location: Zoom Meeting at 7:00 pm
In Attendance: Alex Izett, Barb Lucas, Gloria Wills, Anna Hakim, Perry Fanthorpe, Karen Fediuk, Dave Kuprowsky, Michael Giordano
Regrets: Brock Nordman (+ three positions vacant)
Meeting Start Time: 7:03pm

1. Presentations: None

2. Approval of Agenda

Motion: To approve the agenda, as circulated.

Moved: David / Seconded: Karen

Carried

3. Approval of Minutes from CBA BoD Meeting February 9, 2022

Motion: To approve the February 9, 2022 minutes as circulated.

Moved: Karen / Seconded: David

Carried

4. ACTION ITEMS

4.1 AGM & Nominations Committee

Summary Points:

- Alex has tentatively booked the space at 55+ for April 27th; there is a maximum capacity of 60; there is the necessary equipment we will need for the power point presentation.
- Guest speaker suggestion – Cameron Scott, Saanich Manager of Community Planning, to talk about “Next Steps, Implementation, and Monitoring” of the LAP, assuming the LAP is approved by Council on March 15th.
- There are still 2 community members needed to fill the Nominations Committee; it may be best suited for someone who is retired or semi-retired.
- Notice regarding the AGM, board vacancies and election terms is being worked on; the plan is to post these notices on the CBA bulletin board at Matticks, 55+, The Haro and Pinnacle (if possible), as well as sending out via Mail Chimp and Facebook.
- Barb, Gloria, Anna, Karen and Mike confirmed they are all willing to stand for re-election.
- Initial notification to members regarding the AGM and election will be in the about-to-come-out Cordovan which is also on our website.
- Annie has submitted notice of her resignation. A huge vote of thanks and appreciation for all Annie’s work during her time on the board.

Decision / Action:

- Board members are to prepare their reports for the AGM and send to Alex – Planning, Membership, Finance, Transportation Committee, Nominations, and possibly an LAP report.
- Brock & David to prepare for election voting on the night.
- Barb to send Brock and Dave contact info for specific community members for possible inclusion in the Nominations Committee.
- Barb will purchase a gift certificate for retiring board member from a local business, as we have done in the past.

4.2 Cordova Bay LAP Update

Summary Points:

- The Public Hearing date for the LAP has been set for Tuesday March 15th.
- Notices alerting members of this date have been sent out, and Alex has sent an “encourage you to voice your opinion” email to the LAP Advisory Committee members, 55+ members, and SCAN.
- Board members are also encouraged to submit their view.
- Saanich placed an official notice of this date in the Saanich News.

Decision / Action:

- Barb will speak in person, on behalf of the Board, at the PH on March 15th.
- Subject to the outcome of the Public Hearing, Alex to contact Cam Scott re “guest speaker” at the AGM.

4.3 Review of all Action Items from February 9, 2022 board meeting

- a) Brock / David to poll current board members to confirm who will stand for re-election.
Outcome: Done.
- b) Brock / David to get notice out to members regarding board elections, using our social media and the Cordovan.
Outcome: Cordovan - Done. Social media – To be done.
- c) Alex to tentatively book 55+ for the AGM.
Outcome: Done.
- d) Board members to provide suggestions for an AGM guest speaker; decision to be made at the March meeting.
Outcome: Done.

- e) Once PH date for LAP is known, CBA to communicate this info to members, the AC, 55+ and encourage speaking or sending written comments.
Outcome: Done.
- f) Karen and Gloria to finalize questions for Reuben regarding potential changes to CBA website / security procedures and request a quote.
Outcome: Being worked on.
- g) Gloria to review Cordova Bay Day documents on google docs to see what information is there for the event process.
Outcome: Done. Any documents there are very out of date and likely of little use.
- h) Board members are to get their Cordovan articles to Debbie by Feb.23rd.
Outcome: Done
- i) Brock to discuss with Debbie how to best carry on the photo contest in the next Cordovan issue.
Outcome: Done. The Board agreed to providing the Gift Certificate prize for the contest.
- j) Gloria to contact the Haro owner she knows to inquire about their strata.
Outcome: Done. No strata has been set up yet, so it continues to be the responsibility of the developer.
- k) Barb to ask Mike to contact the developer on 4601 Cordova Bay Road for an explanation of meeting all new requirements from Saanich.
Outcome: Done.
- l) Alex to contact Pam Hartling about the possibility of Saanich providing a nomination for the Leadership Victoria Award. An extension to the submission date will also be sought.
Outcome: Done.

4.4 Cordova Bay shoreline – Rip Rock Issue

Summary Points:

- The resident is now dealing directly with Saanich; it will be a difficult issue to get resolution on due to government jurisdiction.
- At some point Saanich will need to look into this shoreline erosion issue and related results due to climate change.
- Possible future Speaker Series topic.

4.5 Cordova Bay Day

Summary Points:

- Date has been “set” at June 25th, but this is still flexible.
- It is doubtful that the event will proceed unless there is someone who comes on the board at the AGM willing to take it on.

4.6 Leadership Victoria Nomination

Summary Points:

- CBA submitted a nomination under the Extending Reconciliation category for Dr. Brian Thom, with the required references provided by a CB resident and a Saanich staff member.
- Award announcement will happen in April.

4.7 Community Amenity Contributions – List

Summary Points:

- The “jam board” list is on google docs; this will remain in the Action Items as a reminder that we can add to that list at any time.

4.8 News Release and Article re CBA Scholarships

Summary Points:

- Claremont has been in contact with Karen; we are now waiting on a response / approval from Claremont on our draft article.

5. NEW BUSINESS

5.1 Correspondence

Summary Points:

- Various correspondence from Saanich Mayor on updates of District of Saanich initiatives; all circulated to the Board.
- Correspondence from Sayward neighbours regarding road safety issues along that section of road.
- Correspondence from a resident up on the Ridge with concerns of “near miss” aviation accidents above Cordova Bay. CBA heard from a group of Ridge residents a number of years ago on noise from low-flying aircraft; at the time CBA referred the group to Elizabeth May’s office due to federal jurisdiction, which Alex has again recommended.
- Correspondence received from Saanich regarding the Doris Page Park. To be discussed under TC below.

5.2 Administration Items:

Summary Points:

- A review of the CBA annual calendar indicated the following upcoming items: regular board meetings; Saanich Operating Grant application to be submitted; the AGM.

5.3 Treasurer's Report

Summary Points:

- Balance in the chequing account at March 8th is \$8,081 after payment of \$407.40 to MBrand for website maintenance.
- The 2021 T5 from ScotiaBank reports \$194.96 of interest income on GIS's of \$21,043.
- One the review of 2021 financials has been completed by Katarina's Bookkeeping, application will be made to Saanich for the 2022 operating grant.
- ScotiaBank still has some incorrect addresses on our information; Karen continuing to correct this.
- E-transfers for membership is not working; Karen investigating.
- Suggestion of a public art project to enhance our community to make use of the funds CBA currently has on hand. This could link really well with implementing areas noted in the LAP.
- Another suggestion – banners on light standards.
- Still no answer from UVic on the totem pole erected at UVic which represents Cordova Bay and the possibility of relocating it to CB.
- The question of how CBA intends to spend the funds may come up at the AGM.

Motion: That CBA pursue the implementation of public art that would reflect the history and heritage of our area and pursue possible joint funding with Saanich.

Moved: Gloria / Seconded: Alex

Carried

Decision / Action:

- David to follow up with UVic regarding the CB totem pole.
- Public art (in whatever form) to be moved to the agenda as an ongoing Action Item.

5.4 Transportation / Parks Committee (TC)

Summary Points:

- TC is considering a sub-committee under TC for Parks.
- Sayward residents have "Slow Down" signs on their properties now. They have contacted the media and hope to get coverage. Mayor Haynes met with this group of about 30 residents last weekend for ~ 1 ½ hours – a major accomplishment to have him attend on location.
- Next weekend Mayor Haynes is to bring the Chief of Policer with him to meet the Sayward resident group.
- Saanich Police have indicated they have increased their surveillance on the corridor, however there is no real evidence of this.
- Saanich Police and Saanich Engineering continue to stand by the current speed limits along the corridor. It is a huge uphill battle to get any changes on this.

- Engineering has brought forward “A Policy Framework For Road Safety In Saanich”, per SCAN, and per info on Saanich website. The goal is to adopt “Vision: Zero” traffic accidents. This follows on from the “Speed Reduction Pilot Study” initiative that was not supported by MOTI.
- Concerns continue about rocks falling off dump trucks going to and from the Aragon property. Alex in communication with them.
- Correspondence has been received from a Ridge resident regarding aviation collision concerns of low-flying aircraft over Cordova Bay. CBA has recommended the resident contact Elizabeth May’s office as this is a federal jurisdiction.
- Our board of volunteers are realistically not able to take on or resolve all issues for all residents, but we can look at providing support in steering someone with a concern in the right direction.
- The Minister of Transportation and Infrastructure has confirmed in writing that MOTI will NOT install a left turn lane on Sayward at Pat Bay Hwy. for traffic turning south.
- At its Feb.23rd meeting, Saanich Parks Advisory Committee endorsed the Doris Page Park initiative under the “Pulling Together” program at Saanich. CBA could assist in this initiative through communication to residents, but CBA will also need a point-person.
- For the TC to be aware of: Gloria witnessed a car accident in front of her house on Cordova Bay Road at Sutcliffe. It was a rear-ender caused by someone stopped to turn left onto Sutcliffe. This is a concern due to (i) the future volume of traffic at this intersection with the approval of the redevelopment of the community hall and (ii) Police were not called therefore Saanich will not have any record of this accident forming part of their statistics of safety on CB Road.

Decision / Action:

- David to send the name of the person who brought the aviation issue to CBA previously to Alex for forwarding to the aviation-issue resident. It may be helpful for a group with similar concerns on this topic to connect.
- TC to work on drafting a “Common Transportation Topic” article for our website, which would include links to related ministries / organizations etc.

5.5 Membership Report:

Summary Points:

- Perry considering developing a new membership database and recording system; he will inform the board of our membership numbers once this is in place.

Decision / Action:

- Gloria to contact Reuben for a password re-set for the generic membership email.
- Karen and Perry to sort out the issue with e-transfers for payment of membership fees.

5.6 Planning Report

Summary Points:

- No response from 4601 CB Road developer; Mike is contacting Saanich for details of any changes from the last application.
- Both the Community Club and Doumac condo applications were approved by Saanich.
- Haro has provided a list of confirmed commercial tenants and this information is part of the Planning Report that will be in the Cordovan.
- BeeSpot is moving extremely slowly, only one building is underway. The developer has not given any timeline for the other 4 builds.
- The Rambler Road application was approved with some conditions.
- The 4 lot subdivision on Del Monte is sold out.
- Aragon continues to receive fill, but has no current plans to move ahead with any new proposal.

Decision / Action:

- Mike to confirm with The Haro when the CBA bulletin board is to be erected. It is part of their approved plans.
- The Trio subcommittee will be revisited once Aragon is ready to move forward.

5.7 SCAN Report:

Summary Points:

- SCAN meeting last week was entirely with Mayor Haynes and the new acting CAO Brent Reems. The Mayor reiterated again that Saanich Planning's focus, as approved by Council, will be on Villages, Centers and Corridors.
- Concerns were expressed to the Mayor about height allowances being granted along the Shelbourne corridor and the proposed 11 storey structure next to Beaver Lake.
- SCAN expressed concerns that those communities with no updated LAP's will have difficulty challenging density increase requests from developers outside of Villages, Centers and Corridors in their neighbourhoods.
- Shelbourne and McKenzie development is a proposed 500+ units with a severe lack of parking requirement.
- Saanich will be presenting a Multi-Cultural Fair at Uptown during the month of July.

5.8 Public Relations:

Summary Points:

- There is about a 60% to 70% readership rate on our mail chimp communications with members; this is a good rate.
- The Board has approved a \$100 gift certificate as prize for the Cordovan photo contest.

Decision / Action:

- Brock will prepare and purchase an ad specific to Cordova Bay area for our social media to get more “eyes” on this contest.

5.9 Events:

No Report

5.10 Website Report:

Summary Points:

- February stats:
 - #1 – Home page with 72 hits
 - #2 – Planning with 40 hits
 - #3 (tied) – Aragon and the Cordovan with 25 hits each.
- The Cordovan committee hopes to get the issue out this weekend.

6. OTHER BUSINESS - None.

Motion to adjourn.

Moved: Gloria / **Seconded:** Anna

Carried

The meeting adjourned at 9:33 pm.