

**Cordova Bay Association for Community Affairs (CBACA)
Board of Directors Meeting**

Held: 18th May, 2022
Location: Cordova Bay 55+ at 7:00 pm
In Attendance: Barb Lucas, Michael Giordano, Kentucky Douglas, Ellie Willing, Dave Chater (Quorum reached)
Regrets: Gloria Wills, Dave Kuprowsky, Brock Nordman, Karen Fediuk, Anna Hakim, Perry Fanthorpe
Meeting Start Time: 7:00pm
Chaired by: Dave Chater

1. Presentations: None

2. Approval of Agenda

Motion: To approve the agenda as circulated.

Moved: Mike / Seconded: Ellie

Carried

3. Approval of Minutes from CBACA BoD Meetings April 13, 2022 and April 27, 2022

Motion: To approve the April 13, 2022 minutes as circulated.

Moved: Mike / Seconded: Barb

Carried

Motion: To approve the April 27, 2022 minutes as circulated.

Moved: Ellie / Seconded: Kentucky

Carried

4. ACTION ITEMS

4.1 AGM & Nominations Committee

TABLED

4.2 Review of all Action Items from April 13, 2022 board meeting.

- a) Brock to send out an AGM Reminder Notice close to the date of the AGM.

Outcome: Done.

- b) Alex to include information about the successful nomination of Brian Thom for the Leadership Victoria award in his President's Report at the AGM.

Outcome: Done.

- c) Board members to submit their AGM reports to Alex.

Outcome: Done.

- d) David K. to contact UVic regarding the Cordova Bay totem pole currently located at UVic.

Outcome: To Be Done.

- e) Mike to confirm with the Haro when the CBACA bulletin board will be erected.
Outcome: Done. Mike will also continue to correspond with them on location and actual implementation date.
- f) Trio sub-committee to be revisited once Aragon is ready to move forward.
Outcome: Done. Mike will correspond with all sub-committee members and co-chair this sub-committee with Ellie.
- g) Brock to send the Scholarship article to Saanich News for their consideration for inclusion in an upcoming issue.
Outcome: To Be Done.
- h) David K. to email the Board with any pertinent details of the last SCAN meeting.
Outcome: To Be Done.
- i) Brock to follow up with Debbie Sherwood regarding the winner of the photo contest.
Outcome: Done.

4.3 Cordova Bay shoreline – Rip Rock Issue

Summary Points:

- The issue is mostly with noise and vibration from the machines at the beach accesses taking large boulders down to the beach.
- Saanich does allow this to be done.
- There is language in the new LAP regarding the importance of the Cordova Bay beach access points.
- The resident who has had issue with this was at the AGM and spoke with Mike. The resident will continue to correspond with Saanich.

4.4 Community Amenity Contributions - List

Summary Points:

- This is a list prepared by the Board of ideas on what amenities might be desired in Cordova Bay.
- Cam Scott spoke to this at the AGM, indicating this is mostly done by negotiation between Saanich and the developer.
- CBACA's influence is limited; however we will continue to push for amenities to happen in Cordova Bay.
- This item is on the Action Item agenda for tracking and board awareness purposes.

4.5 Public Art in Cordova Bay

Summary Points:

- This will remain on the Action Item agenda points for tracking purposes and Board information. The approved Board motion is included at the bottom of each monthly Board Meeting Agenda.

5. NEW BUSINESS

5.1 Correspondence

Summary Points:

- Various correspondence from Saanich Mayor on updates of District of Saanich initiatives; circulated to the Board as appropriate.
- Correspondence from a Saanich Police Safety Officer asking if we were going to host Cordova Bay Day this year. This was forwarded to Kentucky to respond to.
- Correspondence from residents regarding:
 - i. CBACA knowledge of the sale of the Beach House. Barb responded to this inquiry.
 - ii. The new approach by Saanich Council allowing up to 6 storeys in “neighbourhood designated areas”.

- Claremont School has advised CBACA that their in-person award ceremony will take place June 28, 2022 at 1pm; and they would like a board member to attend to present the CBACA awards.
- Saanich is hosting a workshop in June on its strategic update of the Official Community Plan (OCP) and is asking for community association reps to participate.

Decision / Action:

- Barb to communicate in early June with the Board about who will attend the OCP strategic update workshop.

5.2 Administration Items:

Summary Points:

- A review of the CBA annual calendar indicated the following upcoming items: regular board meetings, which will not happen in July and August; Cordova Bay Day, which will now happen in 2023; annual insurance renewal, which Karen will manage.
- The BC Society Annual Report has been submitted. This is an annual requirement and reports on current Director names and addresses.

5.3 Treasurer’s Report

Summary Points:

- \$806 worth of cheque written over the last month.
- \$190 of membership deposits in the last month.
- ~\$7,300 in the bank plus the \$20K GIC.

5.4 Transportation / Parks Committee (TC)

No Report.

5.5 Membership Report:

No Report.

5.6 Planning Report

Summary Points:

- The Planning Tracker document will be fully updated by the June board meeting.
- Mike will contact Chuck Bell at Saanich Planning for any details he may have on the Beach House sale and future property use.
- The Haro commercial is still in flux as far as the restaurants go. Sabai Thai is not going in.
- The Board has great concern for Council's recently approved (on May 9th) interim policy allowing 6 storeys in neighbourhood designated areas and corridors where currently 4 storeys are the limit. The potential impact on Cordova Bay – including the Ridge and Sunnymead – is significant! This may not have been the intended consequence, but it is extremely concerning.

Decision / Action:

- Mike to contact the Haro for an updated commercial tenant list.
- Dave C. to draft a letter to Council, on behalf of the Board, for clarification on the interim policy on 6 storey buildings in neighbourhood designated areas, given its potential negative impact in Cordova Bay and contravention of the newly approved Cordova Bay Local Area Plan. This letter will also be cc'd to SCAN.

5.7 SCAN Report:

No Report.

5.8 Public Relations:

Decision / Action:

- With the decision by Events that Cordova Bay Day will happen in 2023, not this year, there is no hurry for the next Cordovan issue. Barb to advise Debbie that the goal should be to have the issue go out last week of June or 1st week of July, depending on the Cordovan team.
- Brock to investigate the cost of a Direct Mail Drop for this issue, given its level of importance as a communication tool for our community.

- Perry to contact all new businesses in the community to place an “Announcement – New Business” – type ad for this issue, with a going-rate marketing cost.

5.9 Events:

Summary Points:

- There will be no Cordova Bay Day this year; the timing is just too tight; there will be one in 2023.
- There are about 5 residents who will participate in the Events Sub-committee; Kentucky has been in contact with all of them.
- The Sub-committee is meeting in mid-June.
- The sub-committee will also be looking at having a November / December event, possibly at the Beach House.
- Kentucky will have an article ready for the next Cordovan issue.

Decision / Action:

- At the June board meeting, we will discuss membership and advertiser fees.

5.10 Website Report:

No Report.

6. OTHER BUSINESS

None.

Motion to adjourn.

Moved: Ellie / **Seconded:** Mike

Carried

The meeting adjourned at 8:25 pm.